

**CYO's digital activities will be conducted using Zoom and the CYO Google Account. All participants must read and agree to the following. In the case of participants under the age of 18, parental sign off is required:**

1. I understand that all CYO digital sessions and workspaces are for signed up participants only. I will never share links and passwords
2. If I know somebody who wants to join in, I will give them the following link:  
[www.cambridgeyouthopera.com/take-part](http://www.cambridgeyouthopera.com/take-part)
3. I understand that CYO's primary method of contact is email. In the case of participants under the age of 18, a parent/carer email address is always included in emails. I undertake to check my email to ensure that I am up to date with activities and scheduling
4. I will attend online sessions on time and remain in session till the end, unless agreed with CYO coaches
5. I will ensure, as far as possible, that I attend sessions somewhere quiet and without distractions
6. I will ensure that I log in using a name which is recognisable, preferably my first name and surname
7. I will join meetings with video; if there is a reason why this is problematic, I will inform the session organisers
8. I will dress for online sessions in a way similar to that which I would for a CYO rehearsal ie comfortable, casual day clothes
9. I will be friendly, polite and respectful to everybody at all times
10. If I am asked to mute or unmute my microphone, I will do so
11. I will follow the instructions of the session leader with respect to whether to raise hands and/or use chat
12. I will not use other technology or undertake any activity not related to the work at hand during any session
13. I will not film, photograph or screenshot any elements of online sessions
14. I understand that CYO coaches will sometimes want to record sessions as a record and that I can refuse if I have good reason to do so
15. I will only share work using the collaboration tools provided by CYO
16. I will only share content which is relevant to the project
17. I will not share personal information or contact details relating to myself or anybody else